

# Chandigarh Right to Service Commission

(Chandigarh Administration)

Nagar Yojana Bhavan, C- Wing, Sector 18-A, Madhya Marg, Chandigarh -  
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No. PS/CRTSC/2025/ 167

Dated: - 19-08-2025

Petition No. 22 of 2025-2026

**Shri Paramjeet Singh**

**Vs.**

**Branch Incharge-cum-Designated Officer (under the Right to Service Act),  
office of Estate Officer, UT Chandigarh.**

## ORDER

Whereas, a complaint/application has been received in the Chandigarh Right to Service Commission on 03.06.2025, from Shri Paramjeet Singh, in which he has stated as under:-

*"Myself Mr. Paramjeet Singh owner house no 4025 Sec 46 D Chandigarh senior citizen aged 75 years. For the last 04 years I have going from pillar to post for getting the details of extension amount I have to deposit in the estate office Chandigarh for my above house, every time I have to come back with no results, I was allotted the house on 01/06/1982, building plan was approved on 2005, building was constructed on 2006, after that I was told that new rates for approval will come and we will let you know, then I again started requisition estate office people that let me know the extension amount I am ready to deposit but no response, my electricity meter connection was also installed on 08.12.2008, I have submitted all documents to Estate Office, but I am really surprised that I am ready to pay extension charges, but Estate Office people are not ready to let me know, I am already 75 years old, I do not know if in my life-time I will get my extension fee submitted or not, this is the position of Estate Office, UT, Chandigarh, where they do not care even of old age people like us."*

*So You are requested to deal in this matter and help me in getting the extension charges calculated so that I can deposit them, I will be very grateful to you".*

2. As per Sr. No. 55 of the list of Public Services, 'Calculation and Intimation of Pending Dues' was required to be provided to the applicant within a period of 35 working days from the date of submission of application. In the instant case, as stated by the applicant, he had submitted application in the Estate Office four years ago, but the Designated Officer (under the Right to Service Act) failed to provide the service to the applicant within the stipulated time-limit, even till the date of submission of application in the Commission i.e. by 03.06.2025.

3. Therefore, the undersigned being Chief Commissioner of the Chandigarh Right to Service Commission, by taking suo moto action under Section 17 (1) (b) of the Punjab Right to Service Act 2011, as extended to the Union Territory

of Chandigarh, called upon the Designated Officer to Show Cause as to why penal action should not be taken against him under Section 2(h) of the Punjab Right to Service (Amendment) Act 2014, as extended to the Union Territory of Chandigarh vide Suo Moto Notice bearing No. PS/CRTSC/2025/99-102, dated 13.06.2025. He was also directed to appear before the undersigned on 19<sup>th</sup> June, 2025 alongwith complete record of the case as well as reply to the notice.

4. The case was heard on 19.06.2025. Shri Paramjeet Singh, the applicant and Sh. Gurbachan Singh, Branch Incharge-cum-Designated Officer, Estate Office, UT, Chandigarh were present. The Designated Officer submitted his written reply to the Show Cause Notice, which was taken on record. He also stated that the delay has occurred on the part of various officials of the Estate Office. He further stated that now the service has been provided to the applicant. This fact was also admitted by the applicant.

5. In view of the above, the Designated Officer was directed to supply a photocopy of the relevant noting sheets to ascertain the names/designations of the officials on whose part the delay occurred in providing the service to the applicant. On the basis of the photocopies of noting sheets subsequently made available by the Designated Officer to the Commission, it was found that Ms. Anjana Sharma, Clerk/Record keeper, was responsible for 46 days of delay (on different occasions) in supplying the requisite information/putting up the file to the Designated Officer, which led to a considerable delay in providing the service to the applicant by the Designated Officer. This lapse on the part of Ms. Anjana Sharma, Clerk/Record keeper was viewed seriously by the Commission, it being against the spirit of the Right to Service Act.

6. Therefore, the undersigned being Chief Commissioner of the Chandigarh Right to Service Commission, by taking suo moto action under Section 17 (1) (b) of the Punjab Right to Service Act 2011, as extended to the Union Territory of Chandigarh, called upon the said Ms. Anjana Sharma, Clerk/Record Keeper of the Estate Office, UT, Chandigarh to Show Cause as to why penal action should not be taken against her under Section 2(h) of the Punjab Right to Service (Amendment) Act 2014, as extended to the Union Territory of Chandigarh vide Suo Moto Notice bearing No. PS/CRTSC/2025/135-138, dated 03.07.2025. She was also directed to appear before the undersigned on 11<sup>th</sup> July, 2025 alongwith complete record of the case as well as reply to the notice.

7. The case was heard on 11.07.2025. Shri Paramjeet Singh, the applicant and Ms. Anjana Sharma, Clerk/Record Keeper were present. Ms. Anjana




Sharma submitted her written reply to the Show Cause Notice, which was taken on record. In the written reply as well as verbal statement given by her in the Commission, Ms. Anjana Sharma, Clerk/Record Keeper, she admitted that there was an unintentional delay of 34 days on her part in providing the service to the applicant. This statement of the above said Ms. Anjana Sharma is contradictory to the available record, vide which a delay of 46 days has been established.

8. Therefore, as per provisions of Section 2 (h) of the Punjab Right to Service (Amendment) Act, 2014, as extended to the Union Territory of Chandigarh, the undersigned holds Ms. Anjana Sharma, Clerk/Record Keeper office of Estate Officer, UT, Chandigarh guilty of not taking in time action in the matter due to which the service could not be provided to the applicant by the Designated Officer within the stipulated time-limit, and therefore, the purpose of Right to Service Act for which it is enacted, has been defeated. Accordingly, to meet with the requirements of justice, I, being the Chief Commissioner, Chandigarh Right to Service Commission, hereby, impose a penalty of Rs. 1000/- on the abovesaid Ms. Anjana Sharma, Clerk/Record Keeper office of Estate Officer, UT, Chandigarh. Out of the above mentioned amount of penalty, 50% is ordered to be paid to the applicant, Shri Paramjeet Singh.



To

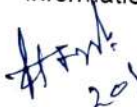
O/C

  
Dr. Mahavir Singh, IAS (Retd)  
Chief Commissioner

  
Ms. Anjana Sharma  
Clerk/Record Keeper  
Estate Office, UT Chandigarh

**Copy is forwarded for information and necessary action to:-**

-  Sh. Nishant Kumar Yadav, IAS, Estate Officer-cum-Second Appellate Authority (under the Right to Service Act), UT, Chandigarh; for recovery of penalty from the above said official namely, Ms. Anjana Sharma, Clerk/Record Keeper, Estate Office, UT, Chandigarh, he may refer to Rule 12 of the Chandigarh Right to Service Rules, 2019 as notified vide Notification No. 28/67/1-IH(11)-2019/15461 dated 11.10.2019
-  2. Shri Naveen Rattu, DANICS, Assistant Estate Officer-cum-First Appellate Authority (under the Right to Service Act), UT, Chandigarh;
3. Shri Paramjeet Singh, House No. 4025, Sector 46-D, Chandigarh for information.

  
20/8/25